

OULS AGM

Date:	31 st March 2017	Time:	2000
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Attendees	Apologies
James Sudworth	Mark Baldwin
Gwyn Hopkins	
India Joyce	
Ann-Marie O'Neil	
Sarah Couling	
Joe Beet	
Catherine Duggan	
Lidia Dancu	
Jennifer Wharton	
Michael Linnane	
Sophia Sari	
Peter Savory	

MINUTES

- 1. Welcome and apologies**
- 2. Minutes from previous AGM:**
 - India to take minutes (ACTION).
- 3. Matters arising:**
 - None.
- 4. Handover to Incoming Chair and their welcome/introduction to new committee**
- 5. Presentation of reports from outgoing Chair, Treasurer, Mooting Officers and others if desired:**
 - Successful year; huge increase in membership.
 - Strong relationship with Head of Law School.
 - Participated in first pro-bono pilot Scotland and Supreme Court.
 - Comms of highest quality.
 - Challenge going forwards = increasing membership further/accounts.
 - Claim for mooting expenses submitted for past year.
 - Must have receipts to claim expenses from OU - write into policies/constitution (ACTION).
 - Challenge with printing – Sophia to discuss available funding with Anne-Marie (ACTION).

- Committee to remain accountable/transparent.
- Claims must be submitted by Treasurer on time.
- Cashflow an issue – two claims still to be paid.
- Confirmation of current PayPal balance - £570 approx.
- Small grant of £100 from OU Student Association; mootng grant; ICLR sponsorship; only other funding is from membership.
- No longer able to use University of Law premises FOC – attempt negotiations?
- OU Scotland venue still free – consider moving HQ?
- Some success intervarsity mootng; continue to offer mootng to as many as possible.
- Handovers to be arranged; need to confirm events/timetables (ACTION).
- Issues checking membership status.
- Open OULS bank account to make third party payments (ACTION).
- Consider charging small fee for mootng workshops etc?
- Peter to sign off OUSA account (ACTION).
- Comms increased from one annually to monthly plus regular updates.
- Couple of socials and one day mootng workshop took place. One workshop cancelled due to low uptake.
- Require membership records to include locations.
- OU Scotland running one workshop p/year and participating in Scotland moots. Consider ways to prepare for moots and decrease last minute cancellations
Suggestion to look at Scottish v. English law based moot (ACTION).

6. Matters arising from these reports:

- Current membership approx. 460. Auto-renewals do not show – known issue.
- Challenge to increase membership – around 5000 OU law students total. Consider tiered membership. If increasing membership cost, will need more events. Incoming committee to consider (ACTION).

7. Amendments to the Constitution:

- Gwyn's email regarding amendment to s. 10 of constitution – all present confirm have read.
- Sophia also has amendments to consider – will circulate Monday 3rd April (ACTION).
- Notice of amendment given via web, social media and email. Issue engaging members; need to allow sufficient time to respond.
- Agree to vote, publish decision and allow 28 day opportunity for any objections from membership. To ratify during 2018 AGM (ACTION).

8. Any other matters to be added by incoming Chair:

- Any volunteers for OUSA Societies co-role?
- Current commitments – mootng presentation at OU Careers Day (13/05/17).
- Emails to be passed on from outgoing to incoming committee or Sarah to assist.
- No nominations for Careers Coordinator. Two members expressed interest since; to review during next meeting.